
Treasurer - CPA Volunteer Board Member

May 30, 2022

Competition # 22-18 BrdMemTres

As a leading provider of quality programs for children and youth, we offer experiences that are affordable and accessible, with a focus on learning and skill development. We are proud of our history of leveling the playing field and providing opportunities for young people to discover, develop, and achieve their full potential. The BGC Hamilton-Halton also operates EarlyON Centres, Early Learning and Child Care Centres across multiple sites. The Treasurer provides financial expertise to the Board. New term to begin in September 2022.

Key Responsibilities:

- Monitor and review with the Executive Director and Finance Manager all income and expenditures of the Organization,
- Provide regular reports to the Board on the financial state of the Organization,
- Present the annual budget and budget projections to the Board,
- Monitor and review the audited financial statements of the Organization,
- Ensure that the Organization maintains good financial standing under the laws of Ontario, Canada, the Organization Bylaws, and BGC Canada,
- Attend regularly scheduled Board meetings and participate actively in Board discussions and decisions,
- Represent the Organization in the community, promoting the work of the organization and assist in areas such as fund development, volunteer recruitment and partnership development,
- Act as a signing officer,

The ideal candidate will:

- Attend all board meetings and activities, including special events and board retreats.
- Become knowledgeable about the organization
- Come to board meetings well prepared and well informed about issues on the agenda
- Represent organization to individuals, the public and other organizations.
- Assume board leadership roles when asked
- Act as a voting member of the board with full authority and responsibility;
- Approve policies and regulations for the operation of the organization
- Monitor the organization's financial health, it's programs and the overall performance of the organization
- Provide the Executive Director with the resources to meet the needs of the children, youth and families that BGC Hamilton-Halton serve.
- Provide an acceptable Vulnerable Sector check and proof of full COVID19 immunization

BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified candidates. Only those selected for an interview will be contacted.

To apply please submit your cover letter and resume to: **David Derbyshire, Board Chair at brenda.airdrie@bgchh.com**