

## Youth and Education Program Supervisor

January 16, 2023

23-03 FTYAESUP

Our mission is to provide safe and supportive places where children and youth can experience new opportunities, overcome barriers, build positive relationships, and develop confidence and skills for life.

### **Responsibilities:**

The successful candidate will report to the Manager of Community Programs and Services.

Duties include but not limited to:

- Identify, create and manage delivering programs that support underrepresented groups,
- Develop programming geared to newcomer adults and youth,
- Recruit, supervise, actively mentor and train staff and volunteers,
- Encourage and promote lifelong learning and healthy lifestyles,
- Actively recruit and engage members,
- Support program delivery when needed,
- Develop relationships with community partners,
- Manage program budgets,
- Maintain professional relationships with, peers, members, volunteers.

### **The ideal candidate will have:**

- A commitment to the Club's mission, vision and values
- A university or college degree in recreation, child and youth work, education or a related field
- Extensive knowledge and experience in youth program implementation and supervision
- Minimum of 2 years' experience in a supervisory role
- Demonstrated leadership skills including the ability to contribute to the creation of positive team and workplace dynamic
- Demonstrated empathy, approachability and an understanding of others
- Successful experience working with a diverse population
- Well organized and able to streamline, prioritize and manage multiple tasks
- Effectively
- Available to work afternoons, evenings and some weekends
- This position requires the successful candidate to provide a Police reference check and be fully vaccinated against COVID-19 (2 doses) as a condition of employment

***BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified applicants. Only those selected for an interview will be contacted.***

Please submit your application via email to [mila.minic@bgchh.com](mailto:mila.minic@bgchh.com) by **January 27, 2023**.

To learn more about BGC Hamilton-Halton, please visit [www.bgchh.com](http://www.bgchh.com)

Starting Salary: \$44,462