

**Recreation Program Supervisor
Full-Time**

April 6th, 2023

Competition # 23-15 RECROSUP

As a leading provider of quality programs for children and youth, we offer experiences that are affordable and accessible, with a focus on learning and skill development. We are proud of our history of leveling the playing field and providing opportunities for young people to discover, develop, and achieve their full potential.

Key Responsibilities:

The successful candidate will report to the Manager of Community Programs and Services. Duties include but aren't limited to:

- Create programs that allow youth to discover interests, talents, and new hobbies
- Recruit, supervise, actively mentor and train staff and volunteers
- Encourage and promote lifelong learning and healthy lifestyles to children, youth and families
- Develop and implement programs based on member feedback
- Ensure quality, evidence-based programs are delivered
- Actively recruit and engage youth
- Collaborate with youth serving agencies, schools and community partners
- Support program delivery, when needed
- Manage program budgets
- Maintain professional relationships with community partners, peers, members, volunteers, and parents

The ideal candidate will have:

- A commitment to the Club's mission, vision and values
- A university or college degree in recreation, child and youth work, education or a related field
- Extensive knowledge and experience in youth program implementation and supervision
- Minimum of 2 years' experience in a supervisory role
- Demonstrated leadership skills, including the ability to contribute to the creation of positive team and workplace dynamic
- Demonstrated empathy, approachability and an understanding of others
- Successful experience working with a diverse population
- Well organized and able to streamline, prioritize and manage multiple tasks effectively
- Available to work afternoons, evenings and some weekends
- A valid G license and access to a vehicle
- A satisfactory Vulnerable Sector check
- Proof of being fully vaccinated against COVID-19 (2 doses)

BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified candidates. To learn more about BGC Hamilton-Halton please visit www.bgchh.com

To apply please submit your cover letter and resume to mila.minic@bgchh.com by May 13th 2023

Please indicate if you require assistance and/or accommodation with the application process. Only those selected for an interview will be contacted.

Salary Range: \$44,462 to \$58,654