

Full-Time Program Supervisor**Competition # 23-45 FTPROSUP**

As a leading provider of quality programs for children and youth, we offer experiences that are affordable and accessible, with a focus on learning and skill development. We are proud of our history of leveling the playing field and providing opportunities for young people to discover, develop, and achieve their full potential. Our highly trained staff and volunteers are caring role models who use an individualized, strength-based approach and engage Club members to play, learn, and develop essential life skills. We create caring environments that are safe, inclusive and fun.

Key Responsibilities:

- Report to the Director of Programs
- Create programs that allow youth to discover interests, talents, and new hobbies
- Recruit, supervise, actively mentor and train staff and volunteers
- Encourage and promote lifelong learning and healthy lifestyles to children and youth
- Develop and implement programs based on member feedback
- Build relationships with members
- Manage program budgets
- Maintain professional relationships with community partners, peers, members, volunteers, and parents
- A more detailed job description will be provided upon hire

The ideal candidate will have:

- A commitment to the Clubs mission, Vision and Core Values.
- A university or college degree in recreation or a related field and minimum of two years' experience in a supervisory role
- Extensive knowledge and experience in program implementation and supervision
- Demonstrated leadership skills including the ability to contribute to the creation of positive team and workplace dynamic
- Demonstrated empathy, approachability and an understanding of others
- Successful experience working with a diverse population
- The ability to streamline, prioritize and manage multiple tasks effectively and be well organized
- Full G class driver's license
- Current First Aid/CPR
- An acceptable police Vulnerable Sector check
- Proof of full COVID-19 immunization
- A complete pre-placement medical (to be provided)

BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified candidates. To learn more about BGC Hamilton-Halton please visit www.bgchh.com

To apply please submit your cover letter and resume to:

jaimie.slack@bgchh.com

Please indicate if you require assistance and/or accommodation with the application process. Only those selected for an interview will be contacted.

Starting Wage:
\$44,462