

**Newcomer Programs Supervisor
(Full-Time)**

Competition # 24-04 SUPNEWCOM

As a leading provider of quality programs for children and youth, we offer experiences that are affordable and accessible, with a focus on learning and skill development. We are proud of our history of leveling the playing field and providing opportunities for young people to discover, develop, and achieve their full potential. Our highly trained staff and volunteers are caring role models who use an individualized, strength-based approach and engage Club members to play, learn, and develop essential life skills. We create caring environments that are safe, inclusive and fun.

Key Responsibilities:

- Report to the Director of Programs
- Identify, create and manage delivering programs that support newcomer groups
- Develop programming geared to newcomer adults and youth
- Recruit, supervise, actively mentor and train staff and volunteers
- Encourage and promote lifelong learning and healthy lifestyles
- Actively recruit and engage newcomer populations
- Support program delivery, when needed
- Develop relationships with community partners
- Manage program budgets
- Maintain professional relationships with peers, members, volunteers

The ideal candidate will have:

- A commitment to the Clubs mission, Vision and Core Values
- A university or college degree in recreation, social services or a related field
- Extensive knowledge and experience in program implementation and supervision
- A minimum of 2 years' experience in a supervisory role
- Experience working with newcomer and equity deserving populations
- Demonstrated leadership skills including the ability to contribute to the creation of positive team and workplace dynamic
- Demonstrated empathy, approachability and an understanding of others
- Successful experience working with a diverse population
- Excellent organization skills and the ability to streamline, prioritize and manage multiple tasks
- A clear Police Record Check
- Current First Aid/CPR

BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified candidates. To learn more about BGC Hamilton-Halton please visit www.bgchh.com

To apply please submit your cover letter and resume to: heather.mcilveen@bgchh.com

Please indicate if you require assistance and/or accommodation with the application process. Only those selected for an interview will be contacted.

Salary Between \$44,462