

**Director of Fund Development
(Full-Time)**

Competition # 24-10 DIRFUNDEV

As a leading provider of quality programs for children and youth, we offer experiences that are affordable and accessible, with a focus on learning and skill development.

We are looking for a dynamic individual to lead our fund development team. The successful candidate will be an experienced and successful fundraising professional with knowledge of the non-profit sector and a passion for helping children and youth.

Key Responsibilities:

- Report to the Chief Executive Officer
- Oversee and lead the development and implementation of BGCHH fundraising strategy
- Create, develop and deliver a fundraising program that includes major gifts, annual funds, corporate sponsorships, public and private grants, events and annual and planned giving
- Supervise the Fundraising & Communications Coordinator
- Direct the daily activities of the fundraising team
- Set priorities, goals and budgets
- Research and identify potential donors
- Identify, apply for, and submit reports for all grants and projects
- Create and deliver a phased, multi-year strategy for an individual giving program through direct mail, online donations, monthly giving, third-party, and individual major gifts
- Provide strategic and operational direction to fundraising planning, identification of potential sources for external funding (e.g. government, foundations, corporations)
- Lead donation campaigns throughout the year
- Develop and implement a corporate giving program and Stewardship/Fundraising plan
- Develop and implement a donor recognition and cultivation program
- Manage and foster a relationship with donors, and implement a process with key donors

The ideal candidate will have:

- A commitment to the Clubs mission, Vision and Core Values
- Excitement about building sustainable funding for our Club and creating a multi-year, fundraising strategy, for our organization
- Five or more years of experience in executive leadership roles and fundraising experience
- Excellent leadership skills with steadfast resolve and personal integrity
- An understanding of advanced fund development, planning and regulatory issues
- Post-secondary education in areas such as Social Sciences, Business Administration, Public Administration, or related field
- At least three years of progressively responsible management and leadership experience in a not-for-profit organization
- Strong marketing and public relations experience with the ability to engage a wide range of stakeholders, including government agencies
- Financial management skills, including budgeting, forecasting, and resource development
- Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal and collaboration skills
- An acceptable police record check for the Vulnerable Sector
- Valid First Aid/ CPR Level C

BGC Hamilton-Halton is a diverse and welcoming employer. We encourage applications from all qualified candidates. To learn more about BGC Hamilton-Halton please visit www.bgchh.com

To apply please submit your cover letter and resume to:
duane.dahl@bgchh.com

*Please indicate if you require assistance and/or accommodation with the application process.
Only those selected for an interview will be contacted.*

Starting Salary: \$85,000